

# WIMBLEDON CHASE PRIMARY SCHOOL

## School Rules

1. All pupils are expected to wear school uniform. The basic school uniform requirements are listed below as well as in the school prospectus.

**Nursery** - No uniform is required but children should wear appropriate clothing and have a school book bag.

### **Reception and Key Stage 1**

**Boys** - Dark grey long or short trousers (not jogging bottoms), pale blue polo shirt, navy-blue sweatshirt with school emblem, black or dark grey socks and sensible black shoes (not plimsolls, trainers or boots).

**Girls** - Navy-blue skirt, pale blue polo shirt, navy-blue sweatshirt with school emblem, navy-blue thick tights or socks, sensible black shoes (not trainers, sling backs, open-toed sandals, or boots). A school summer dress in navy blue and white check should be worn in the Summer Term and first half of the Autumn Term.

### **For pupils in Years 3, 4, 5 and 6**

**Boys** - Dark grey long or short trousers, white shirt (not polo shirts), school tie, plain navy v-necked pullover (not sweatshirt), black or dark grey socks and sensible black shoes.

**Girls** - Navy-blue knee-length school skirt (either semi-flared or pleated), white shirt (not polo shirt), school tie, plain navy v-necked pullover or cardigan (not sweatshirt), thick navy tights or white school socks (not sports socks) and sensible black flat shoes. (Shoes with high heels are not permitted).

A school summer dress in navy blue and white check should be worn in the Summer term and first half of the Autumn Term. Open-toed sandals are not allowed as they can be dangerous in the playground.

### **Please note:**

Girls may wear trousers only in the Autumn Term and Spring Terms; these must be standard dark grey school trousers. *However, we will always consider specific requests for girls to wear trousers rather than skirts or dresses throughout the school year for religious reasons.*

Pupils are not allowed to wear plimsolls, trainers or boots to school but may change into trainers at lunch time.

Outdoor coats should be navy blue or black and of a sensible school style. Reversible school coats can be purchased from the school office.

Summer hats / caps should be navy blue or white.

### **P.E. and Games Kit.**

All pupils are required to wear our school uniform sports kit, available only from the school, as follows:

Plain navy shorts and a pale blue t-shirt with the school logo should be worn with white socks and trainers or plimsolls. For winter games the children should wear navy blue jogging bottoms and a sweat shirt. A pair of football boots may also be required. All PE and Games kits should be in a school PE bag.

Children in Reception should preferably wear plimsolls of the slip-on variety.

**All items of clothing must be clearly named with initials, surname and class**

**2. The Co-operation of parents is requested on the following points:**

- a. That jewellery is not worn with school uniform. Girls who have pierced ears may wear plain studs (only one in the lobe of each ear), but these must be removed during PE/Games lessons.
- b. That hair is worn in a neat simple style and not dyed, coloured or permed and that mousse and gel are not used. Long hair should be neatly tied back. Make up and nail varnish should not be worn to school.
- c. That boys do not wear earrings of any sort. Boys haircuts need to be of a short, above the collar, conventional style with no geometrical designs cut in.
- d. That each child has a school bag of a sensible size and of a material firm enough to protect the books within and a separate bag for sports footwear. A school rucksack and sportswear bag with the school name and crest are both available from the school office.

**3. For all absences parents must notify the school office by telephone on the first day of the absence or email [absence@wimbledonchase.merton.sch.uk](mailto:absence@wimbledonchase.merton.sch.uk). In addition, for all absences, parents must provide a written note of explanation on their child's return to school.**

**4.** Requests for pupils to be excused from P.E., Games or Swimming for occasional lessons should be made by the parent, in writing, and exemptions for extended periods should be supported by a medical certificate

**5. Holidays should not be taken in school time** unless for exceptional circumstances. Permission forms must be obtained from the school office and authorised by the Headteacher in advance of the absence. Please note that parents may incur a fine for any unauthorised or extended holidays taken during term time.

**6.** All pupils should arrive punctually to school before 8.50 am. Pupils should be in their classroom for registration before 8.50 am and 1.25 pm. The school day ends at 3.20 pm for Reception and Key Stage 1 pupils and 3.30 pm for Key Stage 2 pupils.

**7.** Chewing gum and bubble gum must not be brought on to the school premises. Sweets may not be eaten during lesson time. Drinks may only be brought to school as part of a packed lunch, and should be kept in the Dining Hall (not in school bags). Fizzy drinks in bottles or ring-topped cans are not permitted. Pupils are encouraged to bring a drink of water in a plastic bottle with a sports lid.

**8.** No pupil may leave the premises during school hours without the permission of the Headteacher. Pupils doing so must sign 'in' and 'out' at the School Office in the book provided.

**9.** All accidents must be reported to the School Office. If a pupil is taken ill or has an accident, every attempt will be made to contact the parents, a guardian or a neighbour. **It is essential that two telephone numbers be made available to the School Office. Please also inform the office of any changes as soon as possible.**

**10.** Before 8.45am children are on the school premises at their own risk. Children may only remain on the premises after 3.30pm if they are involved in an activity organised by a member of staff. Children remaining for after school activities must have informed their parents the previous evening. (The school provides a Breakfast Club for children of working parents – details from the school office)

**11.** Applications for permission to cycle to school must be made to the Head Teacher. Permission will be granted if the child is to be accompanied by a parent or has passed the Cycling Proficiency Test. Agreement Contracts need to be completed and returned to the School Office.

**12.** Mobile phones are not permitted in school. In special circumstances parents may request in writing that their child brings a mobile phone to school. Such phones must be named and handed into the office on arrival. The school will not accept liability for loss or damage to any valuable items brought to school at the owner's risk.

**June 2016**