



Wimbledon Chase Primary School

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www.wimbledonchaseschool.co.uk

Headteacher: Mrs.S.Tomes B.Ed.Hons., NPQH

21 July 2016

Dear Parents and Carers

SCHOOL LUNCHES FROM 1 SEPTEMBER 2016

Please note that London Borough of Merton has now negotiated a new school lunch contract with CHARTWELLS.

No further payments should be made to ISS via their website after today. With effect from 1 September 2016 school lunches will be provided by Chartwells and ALL payments should be made via your child's ParentPay account of which you have already your login details. All meals have to be paid for in advance at a cost of £1.90 per day i.e. £9.50 per week and meals can only be taken on a weekly basis for catering reasons.

Please be aware that any unpaid meals have to be paid for by the school from the school budget.

All children in Reception, Year 1 and 2 are entitled to Universal Free School Meals so no payment is required.

The new menu and the Chartwells nut policy along with the half termly cost letter will be on the school website shortly. All parents of children having school meals must read the Chartwells nut policy. Please ensure you have advised the school if you wish your child to have a Halal meal. If your child requires a special diet then a form is required to be completed, together with a letter from your GP confirming any allergies.

Yours faithfully

Mrs Julie Brock

Chartwellparentsletter july2016



Special Diet Request Form - Chartwells

Chartwells are the new catering providers for your school; Chartwells are very passionate about catering safely for children with special dietary requirements. Whether your child has received a special diet menu from any previous catering providers, or whether your child is new to the school, you are required to complete this form for our records. We will not be using any information you may have previously submitted.*

*This form is to be completed by the parent/guardian of the child; please provide as much information as possible and issue a medical note or care plan to support us further (we do not expect to receive a chargeable letter from your GP – we simply need confirmation, in writing, from your child's medical professional for safeguarding purposes). The information should be accurate and up to date. Please complete this form and submit by **Thursday 30th June 2016**. Any changes to your child's dietary requirements should be communicated by the issue of a new special diet request form with updated medical note.*

School Name: _____

Name of child _____ **Age** _____

Name of parent/guardian: _____

Contact details for parent /guardian: _____

Summary of Diet Required:

Menu sign off (Parent/Guardian) _____ print: _____

Menu sign off (Chartwells) _____ print: _____

Doctor/dietician note or care plan attached.

*we cater for the 14 EU allergens and hold allergen information on site at every school