



# WIMBLEDON CHASE PRIMARY SCHOOL

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**Headteacher:** Jill Augustin BSc (Hons). NPQH, MA (ED), LLE

27th May 2020

Dear Parents

Following my letter to you of 25th May about our plan to gradually reopen, this letter sets out further details regarding the gradual opening of school during June for Year 6, Year 1, Reception and Nursery classes.

Firstly I must be very open with you; although we will limit contact as much as we can, social distancing for primary children, particularly Early Years (Nursery and Reception) is not going to be possible. The Government has acknowledged in its guidance that, unlike older children and adults, Early Years and primary age children cannot be expected to remain two metres apart from each other and staff. Also I believe no matter how much we tell the youngest members of our school to stay away from each other, they will continue to gravitate towards their friends. The children are used to playing closely with each other and telling them to stay away could cause them concern and may result in them feeling anxious.

We have put in place a range of protective measures and worked alongside the Local Authority and unions to risk assess and review these. The school's detailed risk assessment will be available shortly on our website. Our key overriding principle is one of safety and risk mitigation. By opening slowly and in a phased way, we can review, assess and evaluate the safety measures and adjust our practice accordingly before inviting more children. It is vital we continually assess the situation and adapt to do all we can to keep our community safe.

We have split classes into bubbles so that if siblings are in other year groups due to return, they can attend during the same weeks. The class splits are not fully in alphabetical order, due to pupil numbers and balancing the needs of SEND children, whilst also risk assessing and taking into consideration the number of adults needed per bubble. Reducing the risks for children and staff is of the utmost priority. We recognise that it is important for children to return to a familiar setting and, where possible, with adults that they know. Children should be familiar with at least one member of staff supervising them and I have every confidence our staff will soon build trusting relationships with the children in their bubble.

Please note that presently only children from Nursery who have a 30 hour place, Reception, Years 1, 6 and the ARP, can attend. This does not include siblings in different year groups unless

those siblings are in a priority group, for example, vulnerable children and children of key workers.

Provision is still available for our key worker children, however, following the current DfE guidelines, children should **either** be taught within their class bubble, or remain within the key worker bubble as pupils should not move to or from other bubbles. Parents will shortly receive a letter detailing these arrangements.

Teaching staff will remain with their bubbles, but Senior Leaders may need to move between bubbles to support behaviour, wellbeing and safeguarding concerns.

### The Plan

Date	Nursery	Reception	Year 1	Year 6
3rd and 4th June Wednesday – Thursday		Bubble one		Bubble one
w/b 8th June Monday -Thursday	30 hour children	Bubble two	Bubble <b>two</b>	Bubble two
w/b 15th June Monday -Thursday	30 hour children	Bubble one	Bubble <b>one</b>	Bubble one

The school will be closed for Nursery, Reception, Year 1, ARP and Year 6 children each Friday for a deep clean.

Once your child has started they will continue to come into school Monday to Thursday, on alternate weeks as part of their group, apart from the Nursery 30 hour children who will attend every week.

### Online Learning

Online learning will continue and as far as possible will support and complement the learning in school. Teachers will continue to provide ideas for resources and activities and parents are also encouraged to use the DfE recommended online learning resources from Oak Academy Trust and BBC Bitesize. Obviously, as school continues to re-open more widely, adjustments to the online learning platform will be reviewed and made.

### Pick Up and Drop Off

We have staggered drop off and pick up times to reduce too many people coming onto the school site at once.

- For safety reasons, **we will operate a one way system** throughout the playground. This will help reduce the number of adult interactions and help keep members of our school community safe.
- Only one adult per household should drop off and pick up their child/ren.
- If you accompany your Year 6 child to school, we would encourage you to leave your child at the main school gates on Merton Hall Road.

- Parents and children should 'enter' the playground using the 'Main' entrance gate on Merton Hall Road and 'exit' via the 'Back' gate [Chase Alley] and follow the two metre social distance guides, as marked out in the playground.
- Please do not stop in the playground to socialise and ensure your child/ren do not play on the playground equipment.
- Children should stay with their adult at all times and not ride a scooter or cycle on the school grounds.
- **It is vital you stick to the given drop off and collection time.** (If you have siblings, or are a childminder, please drop off and pick up at the time allocated for the child who has the **earliest** drop off/pick up time).
- Parents will not be permitted to enter the school building, any communication should be made via email or telephone.
- For the younger children, if your child becomes upset at drop off please wait with your child until they feel more settled, in the following areas: Nursery on the grass in the Nursery playground, Reception on the grass hill in the Reception playground and Year 1 by the small tree near the gym.

Arrangements for pupils attending the ARP will be communicated separately by their teachers.

03/06/20	Drop Off	Pick Up
Key Worker <b>Group 1</b> Phase 1 & 2 (Full Time Provision) (same for each following week)	From 8:00am but before 8:30am Outside the Dining Hall	3:15pm Outside the Dining Hall
Key Worker <b>Group 2</b> Phase 3 (Full Time Provision) (same for each following week)	From 8:00am but before 8:30am Outside the Dining Hall	3:15pm Outside the Dining Hall
Robins Bubble <b>One</b> Miss Ellingworth + team	8:45am Reception Playground Gate nearest to Robins' classroom	3:15pm Reception Playground Gate nearest to Robins' classroom
Sparrows Bubble <b>One</b> Miss Henn + team	8:15am Reception Playground Gate nearest Chase Alley. Walk up to near classroom door.	2:45pm Reception Playground Gate nearest Chase Alley. Outside the Sparrows' classroom.
Owls Bubble <b>One</b> Mrs Coates (Wed-Thurs) + team	8:30am Reception Playground Gate nearest Chase Alley. Walk up towards the Owls' classroom, next to the low wall.	3:00pm Reception Playground Gate nearest Chase Alley. Walk up along the low wall outside Owls' class.
Year 6A Bubble <b>One</b> Mrs Lawless (Wed-Thurs)	8:30am Main Gate	3:00pm Dining Hall

+ team		
Year 6B Bubble <b>One</b> Mrs McGarrigle + team	8:15am Main Gate	2:45pm Dining Hall
Year 6C Bubble <b>One</b> Mr Surkitt + team	8:45am Main Gate	3:15pm Dining Hall
W/C 08/06/20	Drop Off	Pick Up
Nursery Bubble <b>One</b> <b>(same for each following week)</b> Miss Harrin (Mon-Thurs) Miss Reboredo Mendez (Mon - Tues) Mrs Haxton-Bartlett (Wed-Thurs)	8.55am Nursery Gate	2:15pm Nursery Gate
Nursery Bubble <b>Two</b> <b>(same for each following week)</b> Miss Pearce, Miss Hickling	9.10am Nursery Gate	2:30pm Nursery Gate
Robins Bubble <b>Two</b> Miss Ellingworth + team	8:45am Reception Playground Gate nearest to Robins' classroom	3:15pm Reception Playground Gate nearest to Robins' classroom
Sparrows Bubble <b>Two</b> Miss Henn + team	8:15am Reception Playground Gate nearest Chase Alley. Walk up to near classroom door.	2:45pm Reception Playground Gate nearest Chase Alley. Outside the Sparrows' classroom.
Owls Bubble <b>Two</b> Mrs Ruffle & Miss Schubert (Mon-Tues) Mrs Coates (Wed-Thurs) + team	8:30am Reception Playground Gate nearest Chase Alley. Walk up to near classroom door.	3:00pm Reception Playground Gate nearest Chase Alley. Wait along the low wall outside Owls class.
Year 1A Bubble <b>One</b> Miss Bialkowski + team	8:30am Main gate. Enter the school building via door by 1A classroom.	3:00pm Main Gate. Collect your child from the door by 1A classroom.
Year 1B Bubble <b>One</b> Mrs Newell, Ms Whittemore + team	8:15 am Main gate. Enter the school building via door by 1A classroom.	2.45pm Main Gate. Collect your child from the door by 1A classroom.
Year 1C Bubble <b>One</b> Mrs Baines + team	8:45 am Main gate. Enter the school building via door by 1A classroom.	3:15pm Main Gate. Collect your child from the door by 1A classroom.

Year 6A Bubble <b>Two</b> Mrs Hampshire (Mon-Tues) Mrs Lawless (Wed-Thurs) + team	8:30am Main Gate	3:00pm Dining Hall
Year 6B Bubble <b>Two</b> Mrs McGarrigle + team	8:15am Main Gate	2:45pm Dining Hall
Year 6C Bubble <b>Two</b> Mr Surkitt + team	8:45am Main Gate	3:15pm Dining Hall
<b>W/C 15/06/20</b>	<b>Drop Off</b>	<b>Pick Up</b>
Robins Bubble <b>One</b> Miss Ellingworth + team	8:45am Reception Playground Gate nearest to Robins' classroom	3:15pm Reception Playground Gate nearest to Robins' classroom
Sparrows Bubble <b>One</b> Miss Henn + team	8:15am Reception Playground Gate nearest Chase Alley. Walk up to near classroom door.	2:45pm Reception Playground Gate nearest Chase Alley. Outside the Sparrows' classroom.
Owls Bubble <b>One</b> Mrs Ruffle & Miss Schubert (Mon-Tues) Mrs Coates (Wed-Thurs) + team	8:30am Reception Playground Gate nearest Chase Alley. Walk up to near classroom door.	3:00pm Reception Playground Gate nearest Chase Alley. Wait along the low wall outside Owls class.
Year 1A Bubble <b>Two</b> Miss Bialkowski + team	8:30am Main gate. Enter the school building via door by 1A classroom.	3:00pm Main Gate. Collect your child from the door by 1A classroom.
Year 1B Bubble <b>Two</b> Mrs Newell, Ms Whittemore + team	8:15 am Main gate. Enter the school building via door by 1A classroom.	2.45pm Main Gate. Collect your child from the door by 1A classroom.
Year 1C Bubble <b>Two</b> Mrs Baines + team	8:45 am Main gate. Enter the school building via door by 1A classroom.	3:15pm Main Gate. Collect your child from the door by 1A classroom.
Year 6A Bubble <b>One</b> Mrs Hampshire (Mon-Tues) Mrs Lawless (Wed-Thurs) + team	8:30am Main Gate	3:00pm Dining Hall
Year 6B Bubble <b>One</b> Mrs McGarrigle + team	8:15am Main Gate	2:45pm Dining Hall
Year 6C Bubble <b>One</b> Mr Surkitt + team	8:45am Main Gate	3:15pm Dining Hall

Due to the greater number of Nursery children and only 2 familiar class spaces within the Nursery, the rotational model would not support the emotional needs of our youngest children. Nursery children who currently access a 30 hour place will return in the first instance, Monday to

Thursday. After the first week of Nursery returning, a risk assessment will take place to assess the feasibility of increasing the number of children who can safely return to Nursery.

In order to reduce the number of adults in school, we ask that you do not enter the school building unless it is an emergency, or that your visit has been pre-arranged. School is finishing slightly earlier than normal to allow for quieter journey times for our staff and for additional cleaning to take place at the end of the school day.

Please do follow the Government guidance on travel and transport and walk or cycle wherever is safely possible.

### Extra Precautions

- As a school, we will be cleaning at regular intervals throughout the day.
- We will be asking children to wash their hands as they enter school, before and after breaks and lunchtime and before they leave at the end of the day.
- We will also clean the equipment children play with.
- Children will continue to be encouraged to have good hygiene. As an additional precaution, children will use hand sanitizer whenever they enter the classroom.
- Children will need to bring a named water bottle to school that they can open without adult help.
- Windows and doors in the classrooms will be kept open to allow for ventilation.
- Outdoor learning opportunities will take place as much as possible. Thank you to Friends of WCPS for providing the marquee that will help provide shading.

### Displaying COVID-19 Symptoms

In order to reduce the risk of the infection spreading, **you must not send your child to school if they are unwell and they must not come to school if any member of the household has COVID-19 symptoms.** Testing is available for all school staff and their household members, if they are displaying symptoms. For children eligible to attend school, and members of your households, you will have access to testing if you display symptoms of coronavirus (COVID-19). To access testing parents should use the 111 online coronavirus service if their child is 5 or over. You should telephone 111 if your child is under 5. This will enable children and staff to get back into childcare and education, and parents to get back to work, if the test proves to be negative. In the event of a child or member of staff testing positive for COVID-19, the bubble in which the child or adult has been learning will be sent home and advised to self isolate for 14 days. As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local protection teams will conduct a rapid investigation and will advise school on the most appropriate action to take.

Please ensure that in the event that your child becomes ill at school an adult from your household is available to collect them promptly.

## Clinically Vulnerable Children

Below is the Government guidance on who should and shouldn't attend school based on medical grounds.

Who is clinically extremely vulnerable? May include:	Who is clinically vulnerable?
<ul style="list-style-type: none"> <li>● Solid organ transplant recipients</li> <li>● People with specific cancers</li> <li>● People with severe respiratory conditions including cystic fibrosis, severe asthma and severe chronic obstructive pulmonary (COPD)</li> <li>● People with rare diseases that significantly increase the risk of infections (such as SCID, homozygous sickle cell).</li> <li>● People on immunosuppression therapies sufficient to significantly increase risk of infection.</li> <li>● Women who are pregnant with heart disease, congenital or acquired.</li> </ul> <p>People/children within this group should have been contacted to tell them they are clinically extremely vulnerable.</p>	<p>Clinically vulnerable people are those considered to be at higher risk of severe illness from Coronavirus.</p> <ul style="list-style-type: none"> <li>● Aged 70 or older (regardless of medical conditions)</li> <li>● Under 70 with an underlying health condition listed below (that is, anyone instructed to get a flu jab as an adult each year on medical grounds)</li> <li>● Chronic (long term) mild to moderate respiratory diseases, such as asthma, COPD, emphysema or bronchitis</li> <li>● Chronic heart disease, such as heart failure</li> <li>● Chronic kidney disease</li> <li>● Chronic liver disease, such as hepatitis</li> <li>● Chronic neurological conditions, such as Parkinson's disease, motor neurone disease, multiple sclerosis, diabetes</li> <li>● A weakened immune system as a result of certain conditions, treatments like chemotherapy, or medicines such as steroid tablets</li> <li>● Being seriously overweight (a body mass index (BMI) of 40 or above</li> <li>● Pregnant women</li> </ul>
<p><b>Actions</b></p> <p>Children, young people and staff who have been classed as clinically extremely vulnerable due to pre-existing medical conditions have been advised to shield. We do not expect people in this category to attend school.</p> <p>If a child or staff member lives in a household with someone who is clinically extremely vulnerable, as set out in the guidance on 'shielding' they should not attend school as the school cannot guarantee 'stringent social distancing can be adhered to'.</p>	<p><b>Actions</b></p> <p>Clinically vulnerable individuals who are at higher risk of severe illness, have been advised to take extra care in observing social distancing and should work from home where possible. If this is not possible, they should be offered the safest available on-site roles, staying 2 metres away from where possible. A child/young person or a member of staff who lives with someone who is clinically vulnerable (but not clinically extremely vulnerable), including those who are pregnant, can attend their education setting.</p>

School will ask parents to advise staff on their child/ren's first day, the 3rd or 8th June, of any incidents or issues affecting their child. This would include any illness involving themselves or family members, any incidents of a safeguarding nature or the death of a family member especially involving Covid-19. If through the first few days of return to school staff have any concerns, direct contact with parents will be made. If you wish to discuss anything prior to this

please contact Mrs Dotchin, Parent Support Advisor via email on:  
[parentsupportadvisor@wimbledonchase.merton.sch.uk](mailto:parentsupportadvisor@wimbledonchase.merton.sch.uk)

### **Uniform**

Children should wear freshly washed clothes each day. Children will be unable to get changed for PE and will be outside whenever feasible. Due to these requirements we request that children **do not** wear school uniform. Children should come to school in comfortable clothing, suitable for outdoors, including for PE. We will keep this under regular review.

### **Stationery and equipment**

For Year 6, where possible, we would ask for your child to bring in a small pencil case with a small number of pencils, pen, a ruler and glue stick. This equipment will come into school (named) and stay in school so we can reduce the risk of transmission. Year 6 may bring a reading book that can stay in school for the week. We will provide all resources for the other year groups. Children are not allowed to bring balls or toys to play with at school.

### **Nursery and Reception**

Children in Nursery and Reception will have a selected number of resources that will be cleaned thoroughly at the end of each day. Children will not be allowed to play with resources such as Play-Doh or sand. We will implement regular times of handwashing as part of the daily routine.

### **Playtime/Lunchtime**

During the day, children will have staggered playtimes and lunchtimes. During playtime they will only be allowed to play with their bubble of children and not mix with other bubbles. Children can bring their own packed lunch. For the Summer term, school dinners will be a cold picnic menu, of a vegetarian (suitable for halal) and non-vegetarian option. Children will have their lunch staggered with their class bubble either in their classroom, or weather permitting outside.

### **Should I send my child to school?**

As I have advised throughout this pandemic, you have to do what you feel is right for you and your family. Please do not be influenced by social media and what other parents are doing. School will not be the same environment our children are used to and although we will make it a happy, calm, welcoming environment, there will be many restrictions. Please remember the current guidance states that parents will not be sanctioned for non-attendance.

After the Government's expected announcement on 28th May, we will send a further short questionnaire to you on Friday 29th. If your child will be staying at home for the foreseeable future, you will not need to phone in everyday, but please do let us know if this is the case. You are most welcome to change your mind, but if you decide to bring your child to school, you must not just turn up with your child/ren. Due to restrictions with class sizes, consideration for increasing staffing, resources and procedures that will need to be put in place, we request 24 hours notice.

Please note that any provision may be subject to change following the Government announcement on Thursday 28th May and also in response to any further updated guidance which may be issued by the DfE and/or Government going forwards. We will produce a frequently asked questions and answer guide that will hopefully answer some of your more



general questions, suggestions and concerns, particularly in our schools context. Please do feel welcome to email if you have any specific queries or concerns regarding your child.

With the key principles of risk mitigation and safety first, we will continue to review and assess our procedures going forward. The teachers are working on a recovery curriculum that focuses on well-being, nurture and then prioritises the core subjects of Maths and English. A video of the new school layout will be shared with you on Monday, so that you can show your child/ren if they are returning to school.

Whilst reopening of school will have its challenges, we will work through these together and come out of lockdown, I am sure in a way that our children, staff and community will feel welcome and safe.

Kindest Regards

A handwritten signature in black ink, appearing to read 'Jill Augustin', with a stylized flourish underneath.

Jill Augustin  
**Headteacher**