

Minutes of a meeting of the Full Governing Body of Wimbledon Chase Primary School
("FGB") Wimbledon Chase Primary School, Merton Hall Road, London, SW19 3QB
on Tuesday, 26 April 2022 at 19.00hrs

Present: K Ellis (Headteacher)
T Jeans (Chair – Parent Governor)
D Urquhart (Co-opted Governor)
N Soysal (Parent Governor)
T Theodoratou (Parent Governor)
S Grocott (LA Governor)
J Fuller (Parent Governor)
A Hamilton (Co-opted Governor)
N Byford-Guy (Staff Governor)
C Burnett (Co-opted Governor)- virtual

Others in attendance: R Knight (Associate Member)
K Baker (Associate Member)
S Dotchin – Clerk

Apologies: M Fernando (Co-opted Governor)
S Furlong-Beaumont (Co-opted Governor)

Absence: J Hearn (Co-opted Governor)

Quorum: Yes

1. OPENING/QUORUM/APOLOGIES

**ACTION
NUMBER**

The Chair opened the meeting and declared that a quorum was present.
Apologies had been received and these were consented to.

2. DECLARATION OF INTERESTS

KE declared that his son is employed by the school.

3. ADHERENCE TO THE EQUALITIES STATEMENT

The Equalities policy was considered, no exceptions were identified and it was confirmed as being adhered to.

4. APPROVAL OF MINUTES

Governors reviewed and approved minutes dated 01 March 2022.

5. MATTERS ARISING

- Governors ratified appointments of committee chairs
 - SBC - S Grocott, chair/D Urquhart, vice chair
 - STLC – M Fernando, chair/N Soysal, vice chair

- PPC (committee name under review) – T Theodoratou and A Hamilton co-chairs
- Pay Committee – T Jeans, chair/M Fernando, vice chair

6. HEADTEACHER'S VERBAL REPORT

Governors were provided with a report from the STLC meeting (29.03.2022) prior to the meeting, which set out a table of contextual data, as requested by STLC committee chair.

The table demonstrated the high number of lost teaching days due to Covid-19 infection, in addition the high number of families requesting holidays as they are travelling to see family that they have not been able to see due to Covid-19. Whilst the school is sympathetic to the situation KE said, he will be asking parents to avoid booking term time trips going forward as we move out of the pandemic.

The table outlined the high number of EAL (English as an Additional Language) pupils who have joined the school.

Reopening for Summer Term

Covid-19 - new guidance was released (1st April 2022) providing advice on how to live safely with COVID-19. The Covid Team have updated the risk assessment which is available on the school website. Key messages have been communicated to parents and staff.

School is now able to reintroduce many things which had been paused, such as:

- Volunteers in school (if well, wash hands/ good hygiene)
- Face to face meetings (still use virtual if want/useful)
- Indoor performances (if no outbreak)
- Remote learning only for the few (ie stuck abroad because of Covid) - not for being off with temperature or even Covid (as only 3 days) - flexible
- Trips/ visitors - back to normal (be aware of face mask advice on public transport/ crowded areas)
- Assemblies - working towards full school, but not this week

The school continues to have an Outbreak plan should it be needed.

Promoting Equality and Diversity

This term we are looking to set up an Equality & Diversity pupil group - they will look at curriculum and reflect on whether they consider it diverse.

Wellbeing ambassadors have been chosen. Governors asked about the process for selecting the ambassadors; KE explained that pupils interested had submitted job applications.

Events Planned

- Recent House Day event
- Triathlon
- Several Friends' events (Family Day, Fun Night)
- Face to face Parenting course
- Workshops
- Coffee Mornings (there was recently one to offer support to families affected by the war) with the support of Dr Kelly Lewis-Cole from The Wave 6 Merton Mental Health Support Team. Feedback from this was very good and it is hoped we can facilitate more.

In response to the information regarding the coffee morning Governors discussed support for families impacted by the war and what could be done to further support them. KE outlined support such as using newsletters to signpost families to the Disaster Emergency committee fundraising efforts. KE explained that the school community has a broad range of nationalities who may have been affected by this war and previous wars. By supporting such charities we are supporting all refugees.

Attendance

KE informed governors that attendance is starting to improve with the changes to school attendance guidance for COVID-19.

7. CHAIR UPDATE

TJ informed the committee that there had been 68 response to the recent parent survey. These results are being analysed by a group of governors who will be providing a summary of the results and proposing actions and a response.

8. CHAIR OF COMMITTEE REPORTS

STLC – the chair of this committee was absent and this report carried over. **ACTION 12.1**

POLICIES TO BE RATIFIED

Complaints Policy – this policy had been updated in line with new Department for Education guidance. Governors unanimously approved the policy.

9. LINK GOVERNOR VISITS

Health and Safety – TJ reported that he had completed a Health and Safety site visit.

10. GOVERNOR TRAINING UPDATES

Governors were reminded to complete their GDPR training – KB will reactivate and send the link.

ACTION 12.2

11. COMPLAINTS

None to report.

12. CONFIDENTIAL MATTERS

None

13. AOB

Governors brought attention to the DfE climate change paper.

KE asked for governor support with monitoring the opening, distribution and logging of SATs papers for the upcoming Year 6 SATs, governors agreed. SD to email governors with times and dates needed.

ACTION 12.3

KB informed governors that there would need to be extraordinary SBC and FGB committee meetings to agree the budget and submit it in accordance with the timeline set by the Local Authority. SD to circulate dates and times.

ACTION 12.4

14. MEETING CLOSE

There being no more areas for discussion, chair closed the meeting at 9.00pm

Date of next meeting 26 May 2022 @ 6:00pm

CHAIR - SIGNATURE.....

CHAIR - NAME.....

DATE:

Meeting 26042022/11

Meeting Number/ Action Number	Action	Person/s Responsible
12.1	Report to Governors from STLC	SD/MF
12.2	GDPR link activated and sent	KB
12.3	SATs support timetable shared with governors	KE/SD COMPLETED
12.4	Dates for Extraordinary SBC & FGB circulated	SD COMPLETED

Meeting Number/ Action Number	Action	Person/s Responsible
9.1	NSPCC Casper Report – clerk will send out to all governors	SD Completed
9.2	Governor Newsletter to go out to parents	Completed
9.3	All governors to complete annual responsibilities (email dated 08.11.2021) ➤ Confirm with clerk re KCSiE ➤ Return D of I Forms to clerk	ALL GOVERNORS COMPLETED
9.4	Parent governor election arrangements	KE/RK/SD COMPLETED
9.5	Advert to local schools for a co-opted governor	KE/RK/SD COMPLETED