

Minutes of an Extraordinary meeting of the School Full Governing Body of Wimbledon
Chase School ("FGB") held at
Wimbledon Chase Primary School, Merton Hall Road, London, SW19 3QB
on Tuesday, 24 May 2022 at 18.00hrs.

Present:	K Ellis (Headteacher) T Jeans (Parent Governor) C Burnett (Co-opted Governor) M Fernando (Co-opted Governor) A Hamilton (Co-opted Governor) N Soysal (Parent Governor) J Fuller (Co-opted Governor) S Furlong-Beaumont (Co-opted Governor) N Byford-Guy (Staff Governor)
In attendance:	S Dotchin (Clerk) K Baker (Associate Member)
Apologies:	D Urquhart (Co-opted Governor) S Grocott (LA Governor)
Absent:	J Hearn (Co-opted Governor)

1. OPENING/QUORUM/APOLOGIES

ACTIONS

The Chair opened the Meeting and advised a quorum was present.

2. DECLARATIONS OF INTEREST

KE declared that his son is employed by the school.

3. ADHERENCE TO THE EQUALITIES POLICY

Considered and no exceptions were identified.

4. REVIEW AND APPROVAL OF BUDGET 2022-23 FOR SUBMISSION TO LOCAL AUTHORITY

KB circulated budget papers to the committee in advance of the meeting, with comments and questions addressed by members of the School Business Committee (24.05.2022). (appendix 1)

The SBC had recommended the 1 Year and Capital Budgets for submission to the FGB for final approval.

KB informed the committee that the areas for clarification and comment were:

- I07 - the increase is due to interest of £20,000 in overdue interest from Lloyds Bank.
- I08A - reduced budget as the church have moved out
- I08B - £62,366 lower in 2022-23

- I09 - Increase in income due to change of payment process for paid meals from September 2021. Additional expenditure to reflect. Governors questioned the difference in the amount last year, with the same catering company; KB explained that this was due to company taking over the contract mid school year.
- E12 – The actual (2021-22) budget includes Special Purchase of £82,745 paid through Amenities for the toilet refurbishment project i.e. not delegated budget.
- E24 – The actual (2021-22) budget includes Special Purchase of £35,636 paid through Amenities for school trips i.e. not delegated budget.
- E27 and E28 combine to similar amounts.

Special Purchase – KB clarified that this is expenditure proceed through delegated budget but funded via The Friends.

SEND – KE outlined the information regarding Merton's Safety Valve, which looks at the amount spent on SEND provision across the borough and the reductions to funding expected. The discretionary grant received by school with high numbers of SEND pupils has been reduced which inevitably will impact our provision. Governors expressed concerns about how this will affect pupils across the school at all levels. Governors were aware that this is the pattern with funding nationally.

Governors queried:

E02 – supply staff; this are agency staff

E02 – supply staff; this is payroll staff providing additional cover

As requested at the SBC, KB has uploaded (MyDrive) an explanation of the CTF codes for governors' use.

Governors discussed areas are most likely to cause concern in the budget for the coming year:

- Utilities – the budget has increased but may still be an issue. The committee discussed the increase in budgeted amount and how price increases and budgeted amounts would be monitored closely. Governors questioned whether there would be a point in the school year at which funds could be re-delegated if not needed for energy. KB said this was unknown but she would pose this question to the Local Authority.
- Resources - prices of consumables such as paper are increasing
- Nursery – unlike Reception, Nursery pupil numbers are difficult to judge. Funding is based on a termly census. There is some uncertainty, due to the profile of the pupils admitted and whether they are 15 or 30 hour places, self-funded or government funded, this is difficult to forecast. KB informed

the committee that Nursery had exceeded income forecast last year.

KE informed the meeting that the school is recruiting more Teaching Assistant cover; this is initially needed for the upper years, which have very little additional support. This has been built into the budget.

Governors voted unanimously to approve the 1 Year and Capital Budgets for submission to the Local Authority.

KB asked the minutes to reflect thanks to Collette Levingston the school's Finance Support Officer.

Governors thanked and congratulated KE and KB on submitting a balanced budget within the timescale set by the Local Authority and said they found the additional notes provided very useful.

CONFIDENTIAL MATTERS

NONE

5. AOB

NONE

6. CONFIDENTIAL MATTERS

NONE

7. CLOSE

There being no further matters for discussion, the Chair closed the meeting at 6.50pm.

8. DATE OF NEXT MEETING

Next meeting – 21 June 2022 at 2.00pm

Chair signature:

Chair name:

Date:

Meeting Number 26052022/12