Minutes of a meeting of the Full Governing Body of Wimbledon Chase Primary School ("FGB") Wimbledon Chase Primary School, Merton Hall Road, London, SW19 3QB on Monday, 02 February 2026 at 18.30hrs - VIRTUAL

Present:	K Ellis (Headteacher) S Furlong-Beaumont (Co-opted Governor) - vice chair M Fernando (Co-opted Governor) T Theodoratou (Co-opted Governor) C Burnett (Co-opted Governor) J Hearn (Co-opted Governor) F Hunter (Parent Governor)- Chair S Ocakoglu (Parent Governor) N Fleming (Parent Governor) P Nekoo Sankey (Staff Governor) S Makepeace (LA Governor)
Others in attendance:	S Dotchin – Clerk D Newell (Associate Member) T Fortescue (Associate Member)
Apologies:	F Ockelford (Co-opted Governor) J Fuller (Parent Governor)
Absence:	None
Quorum:	Yes

1. OPENING/QUORUM/APOLOGIES **ACTION NUMBER**

The Chair opened the meeting accepted apologises and declared that a quorum was present.

2. DECLARATION OF INTERESTS

JH declared that his wife is employed by the school.

3. ADHERENCE TO THE EQUALITIES STATEMENT

The Equalities statement was considered, no exceptions were identified and it was confirmed as being adhered to.

4. GOVERNING BODY MEMEBERSHIP AND STRUCTURE

- Nomination and vote on re-election of Sharon Furlong Beaumont as a co-opted member of the Governing Body. FH proposed the re-election of SFB, SFB left the meeting for the Governing Body vote. **ACTION 32.1**

The Governing Body voted unanimously to re-elect SFB. SFB rejoined the meeting and was congratulated on her appointment.

- Parent Governor vacancy update. Clerk informed the meeting that there had been 1 self-nomination from the parent body. The previous parent governor, Jon Fuller, whose term of office ended was also willing to continue his support. After deliberation the Governing Body agreed that it was in the best interest for the Governing Body, considering his contribution as Safeguarding Governor to co-opt Jon Fuller. Therefore, the Parent Governor nomination was uncontested and elected. Clerk to inform Kylie Corso, that she would be joining the Governing Body as a parent governor.

5. APPROVAL OF MINUTES

The minutes dated 25 November 2025 were reviewed and approved.

6. MATTERS ARISING

None identified

7. HEADTEACHER UPDATE – WRITTEN

KE's written report was circulated to governors prior to the meeting.

Context

- Number of pupils on roll, excluding Nursery 622 (96.2%)
- Number of pupils in Nursery = 57: 41 pupils are 30 hours (82 places), 16 pupils are 15 hours sessional (capacity =104 places) 98 places filled.
- Number of pupils on roll, including Nursery 679
- Number of pupils who have joined this term from September = 22
- Of these 3 have EHCPs (ARP)
- Of these, the number of EAL pupils = 11, who require EAL support.
- Of these number of pupils new to the UK = 12
- Of these 3 are PP

KE said that numbers are lower the school previously had, but now as low as other schools in the Borough, this is both a Borough and national issue.

Staffing Arrangements and Wellbeing

1. Following the teacher who retired at Christmas (Year 2), the experienced replacement agency teacher has settled in very well; the class are settled and the teacher has run a Meet the Teacher session with the parents.

2. We have two members of support staff who are on long term leave and another was off for most of the Autumn term, all for medical conditions. The school has covered their absence with supply support staff.
3. Our long-term Emotional Wellbeing Practitioner (EWP) Megan Doyle has been promoted within her service and has moved on. She has been a great member of the WCPS team and supported many families. Her replacement is working closely with our Senior Mental Health Lead and Inclusion Manager to ensure a smooth transition for the service.
4. Mental health and wellbeing is a regular focus in assemblies as well as in class lessons.
5. The school is part of a two-year Attachment Developmental Trauma project run by the local authority. Whole school staff training is in place to support how the school supports children affected by attachment and trauma (see SDP).
6. In the Autumn term, the Wellbeing Ambassadors celebrated the positive impact of connections by creating a video of a whole school event, which was shared during assembly. This term, activities are being developed to support the theme of 'My Place' during Children's Mental Health Week, offering the whole school community opportunities to participate before school. The Friday of that week will be celebrated by inviting the children to wear something that makes them feel comfortable and calm.
7. Special thanks to Mrs Adamson, Senior Mental Health Lead, Mrs Ruffle and the wellbeing team.
8. Of the eleven parent workshops that have been offered this term so far (in addition to the twenty-one last term), four have been aimed at supporting children and parents' wellbeing and have been delivered by the cluster Wave 6 Education Wellbeing Service (nine last term).

Equality & Diversity

1. The school has a focus (see SDP) on physical and active learning, including supporting access and provision for all of our children including children with SEND. This term will see staff training on inclusive PE, opportunities for outside learning and how self-regulation by movement can support all children.
2. The borough Ukrainian project, overseen by the school and the borough's equality and diversity lead, will be officially coming to a close at the end of the Spring term. St Mary's Ukrainian school will try to continue to work with those children that need therapeutic support as well as try to continue to run the Saturday school set up in the borough. The school and borough equality and diversity lead will continue to have regular contact with St Mary's to try to support them in any practical ways that they can.
3. The school tracks incidents of bullying, discriminatory, and prejudiced behaviour, including:

    a. Racist, sexist, disability-related, and homophobic/biphobic/transphobic behaviour.
    b. Use of derogatory language and racist incidents.
4. Incidents are recorded as follows:
    a. Discriminatory behaviour in the safeguarding system, CPOMS.
    b. Other behaviour in class behaviour folders.
    c. Monitoring by SLT and the Safeguarding Team.
5. Two incidents of racist language were managed in the Autumn term, with parents involved in the outcomes.
6. Pupil groups actively promote equality and diversity:
    a. The EDI group enhances diversity, for example they have given feedback on how inclusive our assemblies for everyone. They are also doing a piece of work on equal opportunities for play in the playground.
    b. The Rights Respecting School team are working on the UNICEF Rights Around the World Campaign as well as looking at children's lunchtime/playground experience.

Update on Provision of Education for all children

7. **Attendance**: Absence rates historically at this time of the year are impacted by illness as well as families travelling abroad.
8. Definitions:
   Persistent absence: Pupils missing 10% or more of school.
   Severe absence: Pupils missing 50% or more of school.
9. The level of attendance measured from September is good at 95.3%. Attendance levels are monitored daily.
10. Attendance details can be found in **Appendix A** (p4).

KE spoke about the Department for Education attendance drive – ABIE which compares schools that the Department for Education consider similar.

Pupil attendance typically declines in the periods before and after holidays. This is largely attributed to families travelling to visit relatives overseas resulting in extended absences around school holiday dates.

Governors questioned the impact of possibly fining families, KE confirmed that although the school Attendance Policy sets out the possibility of this is has not been done, as previously governors had not been in agreement. However, KE and SD monitor these absences closely and communicate with families regarding the importance of regular attendance. Holidays are unauthorised absences.

11. **Curriculum and Events**:
12. Last term's Christmas productions, fair, and fireworks event were very successful.
13. Upcoming events include:
    i. Online Safety Day and World Book Day celebrations.

ii. Art exhibition for parents
iii. IESP and Parent Consultation meetings
iv. Two new playground equipment projects to be installed this term (or at Easter break), funded by the Friends and Amenities fund.

14. Pupil Leadership: the school has expanded the opportunities for pupil leadership this year, there now eleven groups across the school (School Council, Rights Respecting Ambassadors, House Ambassadors, Equal, Different, Included group, Wellbeing Ambassadors, Eco School reps, Maths Masters, Sports Leaders, Digital Ambassadors, Reading Champions, Young Interpreters). All have different foci and are working hard. For example, the School Council have been involved in contributing to the Headteacher recruitment. They will also be attending a cluster School Council meeting at Pelham after half term.
15. The school's successful bid for SEND capital funding building work has been completed this term, with new acoustic panelling in the 'Forest' rooms and Courtyard room, and a canopy over the pond area allowing for that area to be accessible to the ARP children throughout the year.
16. The school has offered nineteen engagement opportunities for parents this term including supporting wellbeing, understanding of elements of learning and face to face teacher meetings.
17. The INSET days for 2026/2027 are as follows: 2nd September 2026, 2nd November 2026, 4th January 2027, 22nd February 2027, 2nd July 2027.
18. The school is presently setting up a new Instagram social media platform that will replace X. This is part of the action for strengthening communication with parents' plan. This will be launched before Easter.
19. The School Development Plan (SDP) has been reviewed and RAG rated (see SDP).
20. The School Evaluation Form (SEF) has also been updated and published under the new OFSTED headings. (See SEF)

KE informed governors that the ADT project continues to go well, this is now being disseminated to staff. This is supporting understanding the impact of trauma on children.

Pupil Performance

21. The Autumn term assessments were reported at the recent STLC as well as the final validated end of Key Stage 2 outcomes (see Chair of STLC report).

22. The Pupil Premium (PP) Strategy for 2025/26 has been reviewed which shows the impact of actions last year. The PP strategy and action plan for 25/26 supports individual PP pupils, is based on the school priorities has been published on the school website.
23. The Inspection Data Summary Report (IDSR) for 2025 summarises and analyses the available data about the school. It is designed to align with Ofsted's inspection handbook and to inform inspectors' conversations with school leaders. It is not intended to be an exhaustive profile of the school or to provide judgements or assessments. The IDSR does not identify any statistically significant areas of concern. **Appendix B** (p6)

Safeguarding

24. Safeguarding updates this year at school have included KCSIE training, online safety, Prevent, a KCSIE refresher as well as POMS training.
25. The staff safeguarding board and pupil safeguarding board are regularly updated; for example, the pupil board's focus this term is online safety.
26. The safeguarding team continue to meet weekly, monitoring identified vulnerable pupils and related action. Staff know on a need-to-know basis and the DSLs check in weekly with pupils and their families.
27. The Annual Safeguarding Audit is in a new format this year and is to be completed by the end of half term. Following the audit and discussions with the SGT, the safeguarding action plan for this year will be published and shared with the Safeguarding governor. **Appendix C: Safeguarding Report** p7

Health and Safety

28. Health and safety is reviewed at fortnightly site meetings with the site staff, School Business Manager and Headteacher and action then taken if required.
29. Risk assessments are in place and are regularly reviewed where necessary to support those individual staff who are vulnerable.
30. Risk assessments are in place and regularly reviewed for children who are vulnerable or who are returning to school after medical operations.
31. Risk assessments are completed by staff for all educational visits.

Sustainability

32. The Eco team has promoted 'Cut Your Carbon' month in Autumn and now has a focus on waste and recycling, as well healthy living.
33. The school continues to offer 'pre-loved' uniform sales throughout the term. There is also a 'pre-loved World Book Day costumes' sale being organised as well; the school informs families that there is no

expectation for parents to purchase new costumes.

34. The Eco leads and HT recently attended the borough's Green Conference which occurs termly.

Governors thanked KE for his comprehensive report.

Parent governor commented that they had found the recent guide to Parents Consultation meetings very useful. Governors commented that they felt the school is very committed to feedback from the parent community and use it as an opportunity for growth.

8. CHAIR REPORT

Chair updated the meeting on the Headteacher recruitment process and informed the Governing Body that there would be an extraordinary meeting called to ratify any decision needed.

9. CHAIR OF COMMITTEE REPORTS

Standards Teaching and Learning Committee
Chair of Committee - the committee had reviewed the Autumn term data and summarised:

- Key stage 2 data is strong, above national average
- There are significant gender gaps (EYFS)and work is in place to address this
- Gender gaps reduce in older pupil groups
- Writing is a whole school development area
- Phonic results are on track
- The Pupil Premium strategy has been reviewed and is available on the school website
- Pupil Premium pupils will now have 'pupil passports' which will track them throughout school and include extra-curricular activities
- Data was strong across all year groups

School Business Committee
Chair of Committee – the committee had reviewed the budget monitoring report and summarised:

- The deficit expected £65,000 has risen to £99,000
- Key explanations are;
  - Staffing costs
  - Pay increases
  - Needs of pupil with or awaiting Education Healthcare Plans (funding)
  - Reduced lettings – downfall in demand
- There have been some issues tracking finance on the new school information system (Bromcom) all schools have been impacted

10. COMPLAINTS

None

11. CONFIDENTIAL MATTERS

See confidential part 2 minutes

12. AOB

Governor asked to complete housekeeping tasks on Governor Hub **ACTION 32.2**

13. MEETING CLOSE

There being no more areas for discussion, chair closed the meeting at 20.30hrs.

Date of next meeting – 05 May 2026, 6.30pm

CHAIR - SIGNATURE…….

CHAIR - NAME……..

DATE: ……

Meeting: 02022026/32

Meeting Number/ Action Number	Action	Person Responsible
32.1	**SD to inform new parent governor of their election**	**Clerk**
32.2	**Governors to complete any outstanding housekeeping task on Governor Hub**	**ALL GOVERNORS**
30.1	DHT to consider how link visits are booked.	CB/DN COMPLETED
30.2	Governors to prepare a short item to feature in school newsletter	ALL GOVERNORS COMPLETED
30.3	Feedback about how staff feel/would like governors to engage with staff	PNS COMPLETED
29.1	Staff Governor Election	KE/SD COMPLETED
29.2	Review and Update Governor Cycle of Business	KE/KP/SFB/SD ONGOING
29.3	Governor Skills Audit	All Governors COMPLETED

29.4	Governor Newsletter to parents	KP/Committee leads COMPLETED
27.1	Presentation from English Leads – Autumn term	KE FGB - NOV 25
27.1	Draft timetable for governor day to be circulated	DN COMPLETED
26.1	Governors to review link areas and notify clerk of any requests for change.	All Governors COMPLETED
25 .1	Review link governor role for Mental Health and wellbeing.	All Governors COMPLETED

24.1	Governor SEF - Clerk to collate information and share it with the Governing Body.	SD COMPLETED

23.1	New Attendance\policy to be shared with Governors	KE/SD COMPLETED
23.2	Governors self-review	KE/KP COMPLETED